

Ocker Hill Academy



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# No Debt Policy

To be reviewed in line with Ocker Hill Academy Policy Guidelines

From September 2014, Ocker Hill Academy has adopted a 'No Debts' policy relating to the Academy meal service and residential trips.

Parents must pay in advance for academy meals and residential trips, by cash or cheque made payable to Ocker Hill Academy. Pupils will not be provided with an Academy meal unless it is paid for in advance, except those who are entitled to free meals.

At its discretion, the Academy may grant an allowance of 10 meals to pupils whose parents the Academy believes have genuinely forgotten to pay for the Academy meals. However the debt must be paid the next Academy day.

If the debt is not cleared, parents must either provide a packed lunch or take their children home for lunch. In a case where neither a debt payment is received nor a packed lunch provided, the Academy office will telephone the parents and ask them to come to the academy with the money. Otherwise they must provide sandwiches before lunchtime or arrange to take their child home for lunch.

If the debt is not cleared within 7 days of the debt being incurred, the Principal reserves the right to commence the Academy's debt recovery process and to begin legal proceedings against the parents to recover the debt. The Principal may also inform Sandwell Local Authority that the parents are not carrying out their responsibility of care by not providing their children with a meal at lunchtime.

November 2023