

# OCKER HILL ACADEMY

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www.ockerhillacademy.co.uk

AGH/RS

My Ref:

Your Ref: 20<sup>th</sup> November 2018

Ocker Hill Academy



Aim High • Aim Higher

Dear Parent/Carer

It is our intention to offer a residential experience of one week (four nights away) to our Year 5 pupils during the academy year in support of our teaching programmes.

The course will take place at Ingestre Hall in Staffordshire. This is Sandwell's own centre and has a long history of residential experience (you may have been there yourself!).

The course will take place **Monday 18<sup>th</sup> March – Friday 22<sup>nd</sup> March 2019**.

Male and female teachers will accompany the pupils on the visit.

The cost to you for this residential experience would be £210.00 (£105.00 if you qualify to claim free school meals for your child – proof of this must be shown if your child is not in receipt of free school meals already). Payment may be made in installments, if you wish, and a **payment card will be issued upon receipt of the first payment – payments can start any time after the deposit has been received.**

**There will be an extra £11.00 charge for transport costs.**

**Full payment would need to be made by Wednesday 13<sup>th</sup> March 2019** so that all monies can be banked before the visit. Unfortunately due to recent payment problems, **if full payment hasn't been received by this date, then your child would not be able to attend.**

If you are experiencing difficulties paying this amount in the time frame given please speak to a member of staff, we may be able to offer a suitable solution as this charge is **not voluntary** and is for board and lodging only.

**A non-refundable deposit of £10.00 is required to secure a place for your child.**

Should you wish your child to participate in this experience please complete the pro forma below and **return it along with the £10.00 deposit** to the academy as soon as possible.

Yours sincerely

pp Mr A G Hollyhead  
Principal



INVESTOR IN PEOPLE

• Principal: Mr A.G. Hollyhead •



Childs Name \_\_\_\_\_

Class \_\_\_\_\_

My child would like to attend the Ingestre Hall Visit between Monday 18<sup>th</sup> March and Friday 22<sup>nd</sup> March 2019 and I enclose £10.00 non-refundable deposit.

Signed \_\_\_\_\_ (Parent/Carer) Date \_\_\_\_\_